

Teacher's Name: _____

PLANNED ABSENCE

ROGERS ELEMENTARY SCHOOL

I request that _____ be given a Planned
Absence for the following date/dates:

We will work with the school to ensure that all missed work is completed. The teacher will note the above dates, provide advance assignments, and give the student appropriate assistance to make up missed work.

Date

Parent/Guardian Signature

Approved _____

Disapproved _____

Principal's Signature

Teacher's Signature